



# WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD

(A Government of West Bengal Enterprise under Micro, Small and Medium Enterprises and Textile Department)

12, B.B.D.Bag, Kolkata – 700 001

Website: [wbkvib.org.in](http://wbkvib.org.in)/Web Portal: [banglarkhadi.in](http://banglarkhadi.in)



Memo No: 1514 /KB/R&T/147/2023-24

Date: 06/11/2023

## NOTICE INVITING e-QUOTATION REFERENCE No. WBKVIB/CEO/NIQ/52/2023-24 OF CHIEF EXECUTIVE OFFICER WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD

- 1) The Chief Executive Officer, Khadi & village Industries Board, invites e-Quotation for the work detailed in the table below which are to be executed through Engineering Section of WBKVIB.: -

Name of Work	Notice Inviting Online Quotation for Supplying of Mini Truck (Commercial) and Light Commercial Vehicles (LCV) for carrying Khadi / Textile goods in Kolkata and different districts of West Bengal on the basis of as when required.
Estimated Amount (₹)	₹ To be Quotated (Including all Taxes, GST, Cess etc.)
Earnest Money (₹) (Positively submit the DD physically before opening of Technical Bid at WBKVIB Head Office)	Nil
Fees of Quotation Documents Non-Refundable (₹)	Nil
Period of Completion	1 (One) Year
Name of Concerned District	Kolkata 700 001
Defect Liability Period for the purpose of Clause (Mention Below)	01 (One) Year
Eligibility of Bidder	Bonafide, resourceful, experienced and reliable, agencies having credential of similar type work eligible for pre-qualification bid

### Note:

- In the event of e-filing intending bidder may download the Quotation document from the website, <https://wbQuotations.gov.in> directly by the help of Digital Signature Certificate & necessary Earnest Money.
- Intending Quotationer will not have to pay the cost of Quotation documents for the purpose of participating in e-Quotations, but the successful L1 (Lowest) Bidder will have to pay the cost of Quotation documents of 2 (two) sets, as per notification no. 199-CRC/2M-10/2012 Dated: - 21/12/2012 and notification no.- 452-A/PW/0/10C-35/10 Dated: - 26/07/2011 of secretary PWD Govt. of West Bengal.

### ◆ DATE & TIME SCHEDULE:

Sl No.	Particulars	Date & Time
1	Documents download start date (online)	07-11-2023 from 3.00 pm onwards
2	Documents download end date (online)	21-11-2023 up to 2.00 pm
3	Online Bid Submission Start Date & Time	07-11-2023 from 2.00 pm onwards
4	Online Bid Submission Last Date & Time	22-11-2023 up to 12.00 pm
5	Time & Date of Opening of Technical Bid (Bid will be opened by Authorized Officer)	28-11-2023 from 12.00 pm onwards
6	Date of Opening of Financial Proposal (Online)	To be notified.



**Documents to be submitted online for Technical Bid:**

- A. Income Tax Return (For last 3 years)
- B. Pan Card.
- C. Latest professional Tax Paid Challan & P-Tax Enrollment Certificate, Professional Tax Payment Certificate.
- D. Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017 & Latest GST Return in Form No. 3B.
- E. Latest Valid Trade License.
- F. Work Order along with Payment Certificate, Completion certificate for the work in technical credential.
- G. Registered Partnership Deed, if applicable.
- H. The Power of Attorney for signing the Quotation by partner.

**3) Other terms and conditions:**

- 1) Self attested (by the bidder) Pan Card, GST Registration, Smart Card of the vehicle, Road Tax, updated Pollution Certificated, Updated Insurance Coverage etc. are to be enclosed along with the quotation.
- 2) Notice Documents of quotation will be available at the e-Quotation Portal (<https://wbtenders.gov.in>) of the West Bengal, above mentioned date and time. Notice of this quotation will also be displayed in the Official website of WBKVIB at [www.wbkvib.org.in](http://www.wbkvib.org.in).
- 3) Schedule of e-quotation: BOQ available at e-Quotation portal of the West Bengal
- 4) Formats and values to be put in the quotation should be as per the BOQ. Rates are to be given for two types of vehicles.
  - a) Mini Truck (Tata ACE / Mahindra Jeeto Plus / Mahindra Supro Mini Truck etc.)
  - b) Light Commercial Vehicles (LCV) [Tata 407 / Mahindra Furio7/ Loading Optimo etc.]
- 5) **Necessary Credentials, Certificates of previous works of similar nature should be enclosed. Highest Credentials may be preferred.**
- 6) All the rates are to be mentioned covering all the permissible charges including GST. No extra charge will be permitted to be added in future.
- 7) All the rates should be valid and constant for a period of at list **(One) 1 year which is also the defect liability period for the agreement.**

**4. Billing / Payment Procedure:**

**For billing only the following method is to be followed in future. In the BOQ respective values or rates should be put keeping the following method of billing in mind.**

- A. (No. of Hrs. X Rate per Hr.) = Rs. \_\_\_\_\_
- B. (No. of Km. X Rate per Km.) = Rs. \_\_\_\_\_
- C.  $\left\{ \left[ \frac{\text{No. of Kms.}}{\text{Milage}} \right] \times (\text{Current Diesel Rate}) \right\} + \text{Mobil Charges} = \text{Rs. } \underline{\hspace{2cm}}$
- D. Add day charges when the time of stay is 8 hrs. or more = Rs. \_\_\_\_\_

**TOTAL BILL = [A or B or C + D]**

  
Chief Executive Officer  
WBKVIB

**Memo No:**

**/KB/R&T/147/2023-24**

**Date:**

Copy Forwarded for wide publicity through the office Notice Board to: -

1. The Joint Secretary, MSME &T Dept.
2. The Secretary, WBKVIB
3. The F.A. & C.A.O. WBKVIB
4. The P.O.R.T., WBKVIB
5. The P.E.O., WBKVIB
6. The A.E.O., WBKVIB
7. Notice Board / Office Website

**Chief Executive Officer  
WBKVIB**

[ TO BE SUBMITTED IN FIRM LETTER HEAD]

**PRE-QUALIFICATION APPLICATION**

To,  
The Chief Executive Engineer,  
The WBKVIB,  
12, B.B.D Bag,  
Kolkata -700 001.

Ref: - NIEQ No.-

For.....

.....

(Name of work) .....

.....

.....

**N.I.e.Q. No.: WBKVIB/CEO/NIQ/52/2023-24 (Sl. No.....) of Chief Executive Officer of WBKVIB.**

Dear Sir,

Having examined the Statutory, non-statutory & NIEQ documents, I / we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf

of.....in the capacity

.....duly authorized submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- a) Quotation Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- b) Quotation Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

**Encl: - e-Filling: -**

- 1. Statutory Documents.
- 2. Non-Statutory Documents.

Date: -.....

**Signature of applicant including title and capacity which applicant is made.**

The WBKVIB.



**DECLARATION BY THE QUOTATIONER**

**Notice Inviting e-Quotation No. WBKVIB/CEO/NIQ/52/2023-24**

I/We have carefully gone through the Notice Inviting Quotations and other Quotation documents mentioned therein. I/We have also carefully gone through the bill of Quantities (BOQ), General terms and conditions, Special terms and conditions, technical specifications, WBKVIB Form and all other documents, Corrigendum's uploaded before the last date of submission which will be part& parcel of the Contract Document. I/We shall be bound to sign all hard copies of uploaded documents under the NIEQ, during execution of formal agreement. My/Our Quotation is offered taking due to consideration of all factors, and if the same be accepted I/We promise to abide by the stipulation of the contract documents and carry out and complete the work up to the entire satisfaction of the Department.

**Full Address with phone no & valid Email Id:**

**Name of the Quotationer**

**Signature of the Quotationer**