



WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD
(A Government of West Bengal Enterprise under Micro, Small and
Medium Enterprises and Textile Department)
12, B.B.D.Bag, Kolkata – 700 001
Website: wbkvib.org.in / Web Portal: banglarkhadi.in



Memo No.

/ENGG/05/MISC(Part-1)/2022-23

Dated: -

NOTICE INVITING TENDER No. WBKVIB/CEO/NIT/016/2023-24
OF THE WBKVIB

Sealed Tenders as specified below are invited from the bonafide Agencies/ Contractors / tenderers/Bidders/ Company etc. as per particulars given below and will be received by the Project Engineer, The WBKVIB, on the date and up to the time as specified below and shall be opened on the date and up to the time as specified below in presence of such tenderers who put. to be present.

Intending Tenderer will not have to pay the cost of tender documents for the purpose of participating in tendering, but the successful L1 (Lowest) Bidder will have to pay the cost of tender documents of 2 (two) sets @ 250 / set, as per notification no. 199-CRC/2M-10/2012 Dated: - 21/12/2012 and notification no.- 452-A/PW/0/10C-35/10 Dated: - 26/07/2011 of secretary PWD Govt. of West Bengal.

L1 (Lowest) Bidder will have to submit the Form-2911 FORMAL AGREEMENT, of 2 copies.

❖ Important Notes:

1.	Name of the work	Renewing M.S. Structure including Priming, Painting and necessary Electrical work including Earth Busbar Connection for ACP Glowing Board on roof at Head Office Building under WBKVIB.
2.	Contractors eligible to submit tender	Contractors holding valid Trade License, PanCard, P.Tax, I.T Return, GSTIN Registration, Credentials etc.
3.	Estimated value of the work put to tender	Rs 31,643.00 (Including GST and all taxes)
4.	Earnest Money	Rs 633.00 (2% of Estimated value)
5.	Earnest Money to be deposited by Demand draft / Pay Order from any Govt. schedule bank.	In favor of 'WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD' payable at Kolkata.
6.	Security Deposit	As per Rules
7.	Issue of Tender Document (Start Date)	01.06.2023
8.	Date of Application	01.06.2023 to 02.06.2023
9.	Date & time limit for submission of tenders (End Date)	09.06.2023 up to 3.00p.m.
10.	Date of Opening	12.06.2023 at 2.30p.m.
11.	Place where tenders are to be submitted and to be opened	Chief Executive Officer, The WBKVIB, 12, B.B.D Bag, Kolkata-700001.

➤ **Documents to be submitted online for Technical Bid:**

- A. Income Tax Return (For last 3 years)
- B. Balance Sheet (For last 3 years)
- C. Pan Card.
- D. Latest professional Tax Paid Challan & P-Tax Enrollment Certificate, Professional Tax Payment Certificate.
- E. Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017 & Latest GST Return in Form No. 3B.
- F. Latest Valid Trade License.
- G. Work Order along with Payment Certificate, Completion certificate for the work in technical credential.
- H. Registered Partnership Deed, if applicable.
- I. The Power of Attorney for signing the tender by partner.
- J. Financial Bid to Submitted in separate Envelope.

❖ **General Terms & Conditions:**

- A. Tender documents, specific priced schedule of items for the works and other relevant particulars may be seen by the intending tenderers in the office of **The WBKVIB on all working days between 12.00 pm to 4.00 pm.**
- B. Intending tenderers are required to produce valid partnership deed (in case of partnership firm), current **Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, Valid GST identification no under GST Act 2017, Trade License from the respective Municipality, Panchayet etc., all in original along with one set of attested / self-attested photocopies to the Chief Executive Officer** at the time of application for being entitled to purchase tender papers. Original certificates shall have to be produced for verifications.
- C. If EMD @ 2% of quoted amount exceeds Rs 633.00 (Rupees Six Hundred and Thirty Three Only) in case of work additional amount shall have to be paid in the form of D.D./P.O. etc. drawn in favor of "The West Bengal Khadi & Village Industries Board" Payable at Kolkata on acceptance and before execution of agreement as per the prescribed pro forma available from this corporation.
- D. The accepting authority reserves the right to reject any or all the tenders without assigning any reason whatsoever and he will not be bound to accept either the lowest tender or any of the tenders.
- E. Tax to be deducted as per current GST rule from the date of issuing of Notice.
- F. Statutory addition / and or deduction will be made for all other taxes from the progressive bills as per Govt. Rules and Regulation.
- G. Power of Attorney holders are not allowed to sign Tender Documents unless otherwise approved by the WBKVIB.
- H. Price preference will not be allowed.
- I. Successful tenderers will be required to observe the following conditions strictly as stated below. If there is any violation of any or all the relevant criteria, as stated below, during execution of the job, it will render the concerned agencies ineligible for the work then and there or at any subsequent stage as may be found convenient.
- J. All liabilities arising out of engagement of workers are duly met before submission of bills for payment.
- K. If any agency who has been allowed to participate in the tender as per his submitted documents did not participate in the tender, he will be disallowed from participating in the next 3 (Three) tenders of this Corporation and no correspondences will be made in this regard.

- ❖ Prospective bidders shall have to execute the work in such a manner that the work under this NIT is kept maintained at appropriate service level during progress of work and for such a period as mentioned in column 7 of the table under Clause 1 A hereof from the date of successful completion of the work to the entire satisfaction of Project Engineer. If any defect / damage is found during the period as mentioned above the contractor shall make the same good at his own expense, or in default, the Project Engineer may cause the same to be made good by other workmen and deduct the expense (of which the certificate the Project Engineer shall be final) from any sums that may be then, or at any time thereafter become due to contract or from his security deposit, or the proceeds of the sale thereof, or of sufficient portion thereof. Refund of Security Deposit shall only be made on after successful completion of work maintaining appropriate service level of works up to the period mentioned above and in the manner prescribed in Circular No.:SB1/705/8; Dated:15.06.2018 of this Corporation (copy of the said Circular is appended hereto which shall form integral part of the contract formed between the Contractor and this Corporation). Hence Clause 17 of the Conditions of Contract of Tender form no. 1 shall be deemed to have been modified up to the above extend. No interest shall be payable against the security deposit and / or performance security deposit (if any).

Defect Liability Period	
Time / Duration	Condition of Refund
A. 3 (Three) Months	i) Full security deposit shall be refunded to the contractor on expiry of the time period from the actual date of completion of the work.
B. 1 (One) Year / 12 (Twelve) Months	
C. 3 (Three) Years / 36 (Thirty-Six) Months	i) 30% of the security deposit shall be refunded to the contractor on expiry of 2 (Two) years from the actual date of completion of the work. ii) The rest 70% of the security deposit shall be refunded to the contractor on expiry of 3 (Three) years from the actual date of completion of the work.
D. 5 (Five) Years / 60 (Sixty) Months	i) No security deposit shall be refunded to the contractor for 1 st 3 (Three) years from the actual date of completion of work. ii) 30% of the security deposit shall be refunded to the contractor on expiry of 4 (Four) years from the actual date of completion of work. iii) The rest 70% of the security deposit shall be refunded to the contractor on expiry of 5 (Five) years from the actual date of completion of work.
E. Interest free security deposit	i) Full security deposit shall be refunded to the contractor after receiving the requesting letter from the contractor and 6 (Six) months after expiry of agreement with the Board.

❖ **Terms&Conditions:**

Any intending bidders who have failed to execute more than one works contract under any Govt. Organization and was terminated any sub rule under clause 3. of tender form no.1. or terminated under any clause of standard bidding document by the Project Engineer/Executive Engineer / Employer during last 3(three) years, will not be eligible to participate in any bid under this Board for another 2(two) years from the date of imposition of last ermination notice by the Project Engineer/Executive Engineer / Employer.

❖ **BOQ attached.**

Self
Chief Executive Officer
WBKVIB

Memo No. *600/1/4* /ENGG/05/MISC(Part-1)/2022-23

Dated: - *30/05/2023*

Copy forwarded for information and necessary action to:

1. The Secretary, WBKVIB
2. The FA&CAO, WBKVIB
3. The PEO, WBKVIB
4. The Office Notice Board (2nd Floor), WBKVIB

Chief
30/5/23
Chief Executive Officer
WBKVIB

[To be submitted on letter head]

FORM 1
APPLICATION FOR TENDER

To
Chief Executive Officer
W.B. Khadi & Village Industries Board
12, B.B.D. Bag, Kolkata 700 001

Tender No.

Work applied for:

Respected Madam,

Having examined the Statutory, non-statutory & NIQ documents, I/We hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per Tender no and Serial no. stand above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 202_____

Full name of applicant: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids
For & on behalf of (Name of Firm): _____
(In block capitals or typed)

Office address:

Telephone no(s) (office): _____

Mobile No. _____ / _____

Fax No. _____

E-mail ID: _____