West Bengal Khadi & Village Industries Board
(Dept. of MSME & Textiles, Govt. of W.B.)
Head Office, Kolkata

सत्यमेव जयते
Government of West Bengal

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পশ্চিমবঙ্গ খাদি ও গ্রামীণ শিল্প পর্ষদ

Website: www.wbkvib.org.in / Web Portal: www.banglarkhadi.in

Memo No: 2124 **KB/R&T/VI/Pottery/236/26-27** **Date:-** 23.11.26

NOTICE INVITING QUOTATION REFERENCE NO: eNIQ-057_PORT-236_2026-27
OF CHIEF EXECUTIVE OFFICER WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD

The Chief Executive Officer , Khadi & Village Industries Board, invites- rate quotation in offline mode for the work detailed below which are to be executed through Research & Training Section of WBKVIB:-

Name of Work:-	Notice Inviting Quotation for seeking rates of different types of plants and machineries apt and appropriate for Clay Pottery works and Ceramic applications for different clusters under WBKVIB 2nd Call
Estimated Amount:-	₹ To be Quoted (Including all Taxes , GST, Cess etc)
Earnest Money:-	₹ Exempted
Completion:-	N/A
Location District:-	All Dist. of WB
Eligibility of Bidder:-	Bonafide agencies, machine suppliers, machine manufacturers, industrial cooperatives, machine marketing agencies, Govt. general order suppliers are

Important Date& Time:-

1. **Bidding Starts : 25-November-2026 from 06:00pm onwards**
2. **Documents End : 11-December-2026 up to 11:00am onwards**
3. **Opening of Technical Bid (Open by Authorized Officer) : 14-December-2026 11:00am onwards**
4. **Opening of Financial Bid : To be Notified**

General Instructions

1. **Documents to be Submitted Offline:-**

a. PAN Card
b. AADHAR Card
c. GST Reg. Certificate (Not Mandatory)
d. Latest Valid Trade License
e. P. Tax Reg. (Not Mandatory)
f. Any previous Work Order / Delivery Order from any Govt. Establishment (Not Mandatory)

2. **Other Terms & Conditions :-**

a. PAN Card, Professional Tax receipts Challan for the Year 2024-25 or 2025-26, current GSTIN registration Certificate along with current GST payment receipt (if applicable) to be accompanied with the Technical Bid document. Income Tax (SARAL) Acknowledgement Receipt for assessment year (2024-25) or (2025-2026) to be submitted.

b. Bidder must have office in West Bengal.

c. Price preference will not be allowed.

d. The Chief Executive Officer, WBKVIB reserves the right to cancel the Tender Notice due to unavoidable circumstances and no claim in this respect will be entertained.

e. All these clay pottery clusters are located at Gurni-Nadia, Maynaguri-Jalpaiguri, Pashkura-Purba Medinipur, Jhargram & Kumortuli-Kolkata.

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f. Schedule of machineries for an individual clay pottery cluster located at Kolkata, Jalpaiguri, Nadia, Purba Medinipur & Jhargram.

Sl No.	Name of machine	Quantity
1	Electric potter's wheel for individual use (Heavy duty, variable speed, reversible)	01
2.	Blower for individual use	01
3.	Compressor Spray Gun for individual use	01
4.	Wood cutter for individual use	01
5.	Drilling machine for individual use	01
6.	Grinding machine for individual use	01
7.	Industrial De-airing Pug mill of medium capacity (Heavy duty , stainless steel blades)	01
8.	Electric furnace of medium size	01
9.	Clay crusher of medium size	01
10.	Tiles moulding	01
11.	Blunger of medium size	01
12.	Ceramic Shuttle/ Gas Kiln (1200°C capacity, digital temperature profiling)	01
13.	Up-draught Teracotta Kiln (Smoke less, energy-efficient design)	01
14.	Jigger-Jolly machine of moderate capacity (for uniform mass production of cups/pots/tiles)	01
15.	Ball Mill unit (For wet grinding of glaze constituents)	01
16.	Hydraulic tile and block press (for architectural terracotta/ tiles)	01
17.	Glazing spray booth (with dust collection and exhaust)	01
18.	Air compressor (with dust collection and exhaust)	01
19.	Plaster of Paris(PoP) mold workshop tools and workbenches	01 set
20.	Material handling and quality testing (Hydraulic pallet trucks, digital scale, pyrometers)	01 set

g. **Intended bidder should place the rates inclusive of price of machineries, transportation charges, charges of installation and commissioning of the machines etc and all permissible taxes and GST.**

h. The intended quotationer is required to quote the rate in figures as well as in words as percentage above / below than or at par with the relevant price schedule of rates.

i. **Intended quotationer should place rates which will not be changed within a period of one (1) year excepting one instance of change of rates of taxes by the Government.**

j. NO CONDITIONAL/ INCOMPLETE TENDER will be accepted under any circumstances.

k. In case of Quoting rates, no multiple lowest rates will be entertained by the Department.

l. Qualification Criteria.

m. Adjustment of price (increase or decrease):- No escalation of cost will be allowed even in extension period of time, granted by WBKVIB.

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n. For any further query one can e-mail to ceowbkvib@gmail.com.

If any document submitted by a bidder is noticed either manipulated or false, in such cases the eligibility of the bidder/ quotation will be out rightly rejected at any stage without any prejudice. The bidder would also be liable for the criminal proceeding as per law.

NB- All the above documents are to be submitted properly named with a forwarding letter in company letter head (pad) addressed to the CEO, WBKVIB listing all the documents submitted online. The letter head must contain full address telephone No/ Mobile No. and e-mail ID. No other papers are required.

3. **The BOQ is attached herewith. The same is to be submitted as financial bid.**

4. **The technical & financial proposal should be developed by the bidders after reading the terms and conditions properly.**

23/11/26

Chief Executive Officer, WBKVIB

Memo No:- 2124/1/(8) **KB/R&T/VI/Pottery/236/26-27** **Date:-** 23-11-26

Copy forwarded for wide circulation of the above to:-

1. The Special Secretary (SM) to the Govt. of West Bengal, Dept. of MSME & T
2. The State Director, KVIC, SO-Kolkata
3. The FA & CAO, WBKVIB
4. The PO(R&T), WBKVIB
5. Notice Board
6. Official Website (Ansuman Ghosh, Proprietor of System Work Global)
7. All District Officers, WBKVIB
8. Engineering Section, WBKVIB.

23/11/26

Chief Executive Officer, WBKVIB